



Alachua County Budget & Fiscal Services Division of Purchasing

Larry M. Sapp, CPPB
Purchasing Manager

Darryl R. Kight, CPPB
Purchasing Supervisor

July 24, 2017

RE: Addendum #3
RFA: 18-194 Tourism Product Development Grant

Dear Sir/Madam:

Please be aware of the following clarifications regarding the above referenced RFA:

The above **RFA Opening Date** has been extended to **August 23, 2017, at 5:00 PM**. All Applications must be received at the Purchasing Department, 3rd Floor Administration Building; 12 SE 1st Street; Gainesville, FL 32601-6893.

The addendum (question/s) deadline is **August 12, 2017**.

Clarification

Delete: **Section 1.4.1**

Changes or additions to the application will be issued in an Addendum, and a copy of such addendum will be posted on **Tourist Development Webpage**. It is essential that applicants check the website frequently for Addenda for the RFA. All questions are to be submitted in writing, and will be answered in the Addenda.

You are to make copies, sign, and place all signed and dated addenda at the end of the application.

Add: **Section 1.4.1**

All questions are to be submitted in writing, and will be answered in the Addenda; changes or additions to the application will be issued in an Addendum, and a copy of such addendum will be posted on **Tourist Development Webpage** (below). It is essential that applicants check the website for Addendums to the RFA.

<https://www.visitgainesville.com/partners/grants-scholarships/tpd/>

Please make copies of all issued addenda, sign and date each one and place all signed and dated addenda at the end of the application.

Delete: Section 1.3

Application Submission

Applications should be submitted with all requested (**Exhibit B**) Request for Application (RFA) information. Missing or re-worded questions constitute an incomplete application. Each applicant is responsible for full and complete compliance with all laws, rules and regulations which may be applicable. All applications (also called proposals) should be bound/stapled together on the left side. **One (1) Original, two (2) Copies, and one (1) Electronic Thumb Drive (properly labeled with "18-194: Tourism Product Development Grant Program")**. Each program proposal should be placed in a sealed box or envelope and labeled on the outside of the box or envelope: **"18-194: Tourism Product Development Grant Program"**.



Add: Section 1.3

Application Submission

Applications should be submitted with all requested (**Exhibit B**) Request for Application (RFA) information. Missing or re-worded questions constitute an incomplete application. Each applicant is responsible for full and complete compliance with all laws, rules and regulations which may be applicable. All applications (also called proposals) should be bound/stapled together on the left side. **One (1) Original, two (2) Copies, and one (1) Electronic Thumb Drive (labeled "18-194") should be submitted.**

Each program proposal should be placed in a sealed box or envelope and labeled on the outside of the box or envelope: **"18-194: Tourism Product Development Grant Program."**

Questions and Answers

- Q#1 Do we have to print each addendum and attach it to our grant?
A#1 Yes, print and attach all Addendums to the end of you grant application.
- Q#2 Is the Government Minimum Wage (GMW) Form asking about minimum wage paid to employees who are specifically a part of the program/event for this funding request? Or is it asking about all employees on our payroll?
A#2 The GMW Form is for employees that do work or provide service/s directly associated with the Alachua County account and Contract.
- Q#3 If the answers to the questions on the GMW Form are "no" to the minimum wage, would the applicant then be ineligible for the grant?
A#3 The GMW Form is **not** a RFA responsiveness issue, it is for **"Information Purposes Only"**; therefore, **no** applicant will be deem non-responsive for any reason related to this submission.

End of Addendum #3

Sincerely,
Theodore White, Acting Purchasing Agent



TPW